REKHA RAJAGOPAL

+91 890 425 9862

rajrek81@gmail.com 🗳

DATA ANALYST

#233 4TH MAIN KG NAGAR BANGALORE 🛈

PROFESSIONAL HIGHLIGHTS

Highly motivated and Professional Data Analyst with over 1 years of experience. Proficient in Analyzing raw Data, finding patterns and trends using Excel, Power Query, Python. Connecting to Database using MySQL. Finding Statistical insights and Building a Visual Presentation through Power Bi and Tableau . Working with team leaders .Organizing meetings and events, Handling confidential documents, and communicating with internal and external Stakeholders using MS Office and Google tools. Possess exceptional communication and interpersonal skills with a proven ability to work independently and as part of a team.

EDUCATION

DATAMITES IT SERVICES

DATA ANALYTICS FEB 2023-DEC 2023

BANGALORE UNIVERSITY

BACHELOR OF ARCHITECTURE 1990 -1995

COMPUTER SKILLS

- PYHON
- MYSQL
- POWER BI
- TABLAUE
- STATISTICS
- ML
- MS OFFICE

CERTIFICATIONS

- DATA ANALYST
- CADDNEST DIGITAL MARKETING
- MS OFFICE
- BE ARCHITECTURE

PROFESSIONAL EXPERIENCE

PROFIT ANALYSIS

DATAMITES | DEC2023 - MAR 2024

- OBJECTIVE IS TO FIND PROFIT FOR 50 STARTUP COMPAINES
- IN USA.
- USING REGRESSION FIND THE PROFIT
- OPTAMIZATION TECHNIQUES
- TIMESERIES ANALYSIS
- USING MYSQL FOR DATABASE CONNECTION
- POWER BI AND TABLUE FOR PRESANTATION
- USING STATISTICS FOR REGRESSION ANALYSIS
- CHARTS AND OTHER TOOLS FOR PRESENTATION

CUSTOMER SEGMENTATION ANALYSIS

DATAMITES. |DEC 2023- MAR 2024

- Managed calendars, scheduled appointments, and arranged meetings and conferences
- Prepared and distributed reports, presentations, and other materials
- Handled confidential documents and maintained their proper organization
- Coordinated travel arrangements and accommodations for executives and guests

Aldenaire & Partners | 2015 - 2016

- Assisted executive secretary in managing and coordinating schedules, meetings, and travel arrangements for senior executives
- Conducted research and prepared reports on various topics related to the company's operations and industry trends
- Provided administrative support, including answering phone calls, responding to emails, and preparing correspondence